



Benjamin Franklin Elementary/Middle Mathematics and Science School

2023-2024 Special Education Advisory Council (SEAC) Annual Report

Purpose

Benjamin Franklin Elementary Mathematics & Science (BFE) in accordance with R.S. 17:1944.1, created a special education advisory council (SEAC). The SEAC was established to provide advice and feedback regarding special education policies, procedures and resources. The council shall also engage in community outreach to increase the level of knowledge, support, and collaboration with respect to special education.

Membership Guidelines

The number of council members and composition shall be determined by the administrative head of each charter school. The school will create an eight-member advisory council whose make up is as follows:

- 4 parents of students with an exceptionality other than gifted and talented. Preferably, of the 4 parents, 2 parents have children who are currently enrolled at the BFE elementary campus; and the other 2 parents have children who are currently enrolled at the BFE middle school campus.
- A combination of 2 teachers, para-educators or administrators.
- 2 BFE special education stakeholders. Stakeholders may be parents, volunteers and other friends of BFE with an interest in supporting the special education program.

Other important information:

- The purpose of the advisory council is to provide advice and recommendations regarding special education policies, procedures, and resources.
- Potential members should expect to plan and participate in outreach activities to the community at large with respect to special education.
- The council will be led by a chairperson selected by the CEO and will meet 3 times a year.

Executive Summary

The CEO designated the Support Services Manager as the council's chairperson. The chairperson's main action this year was to reach out to community members and families to encourage participation. The chairperson attended parent meetings, sent messages and held a ZOOM meeting to recruit participants.

During the 24-25 school year the chairperson will survey families to gather the information needed to plan next steps for the 2024-2025 school year.

Next Steps:

- Survey families of students with disabilities.
- Coordinate with community organizations to conduct information sessions for parents and stakeholders.
- Create a calendar of meetings/events.